

Employment Opportunities



The Ottawa River Runners (ORR), an Ottawa Whitewater Kayaking Club and non-profit organization located in Ottawa ON, has the following full-time summer 2022 job openings:

- **Head Instructor Summer Camps/Programs**
- **Assistant Instructors Summer Camps/Programs**

We are looking for outgoing self-motivated individuals who like working with children, and are keen to impart their knowledge of whitewater kayaking and to develop lifelong paddlers. The Summer Camps and Summer Programs take place at the Pumphouse/Tailrace kayaking course in downtown Ottawa, or at Bates Island. Some Ottawa river-runs might be required if this can be accommodated in our Camps' Plan. The positions run from the last week in June until the end of August and the work-week is weekdays, 32-40 hours per week. There may be a requirement for part-time hours and weekend work throughout the contract, including some kayak instruction for adult programs.

The Head Instructor will be responsible for preparing and planning the activities for the summer camps and programs, and providing day to day flat-water and white-water kayak instruction to children and youth. A handbook is available to help with this work, and teaching/training from prior instructors will be arranged. You will supervise the children in off-water camp activities, and you will provide guidance to the assistant instructor(s). You will orient and train instructors in activities and camp routines to include safety and procedures for emergency situations, and prepare and update the Camp Manual as required. You will prepare equipment and might be required to help with minor equipment repairs and to provide input on required equipment purchases. You will provide a year-end report on the Camps, and give feedback on programs and assistant instructors. You may be required to support some marketing of the camps and communicate with parents in advance of the camps and during the camps.

The Assistant Instructor(s) will have similar responsibilities to the Head Instructor, but without some of the administrative, supervisory and planning duties. You will work under the supervision of the Head Instructor.

All instructors will be responsible for implementing daily COVID-related public health safety measures following provincial guidelines and ORR protocols.

Candidates will require the following qualifications: Whitewater Kayak Instructor Level 1 or higher, Standard First Aid. National Lifesaving and Swift Water Rescue certifications will be considered additional assets. **Some financial assistance may be provided for successful candidates who are in the process of getting these certifications before the summer.** Knowledge of slalom kayaking and bilingualism are also considered assets but are not required.

The rate of pay ranges from \$15-\$22 per hour depending on the position, your qualifications and prior kayak instruction experience.

Information regarding our summer camps and programs may be found on our website www.ottawariverrunners.com

Please apply by sending your resume and cover letter to jobs@ottawariverrunners.com by March 14th, 2022.

Successful candidates will be required to have a Police Record Check (PRC) and to provide references upon request.